

Richmond Township Board of Supervisors
Monthly Meeting
Monday, February 09, 2026
6:00 P.M. prevailing time

Chairman Brian Wanner called the Richmond Township Board of Supervisors' monthly meeting to order at 6:00 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

ROLL CALL

In attendance at this meeting were Supervisors Brian Wanner, Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Secretary-Treasurer; Chris Hartman, Esq., Solicitor and Scott Anderson, Township Engineer

PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION

Charles Strauss currently owns the property at 11 Farmer's Drive and had asked the Board to waive the requirement of him having to go through land development and zoning to have trucks park on the property. The property is already listed as C2 and truck parking is a permitted use. It is a hardship for him to pay lawyers and engineers when the property is already zoned for this use.

Jeff Fiant discussed that he has had conversations with Mr. Strauss, Rob Hain at Berks Surveying and Mr. Strauss's attorney regarding the property and what needs to be done. There have been several truckloads of millings that have been placed on the property but they have not seen any plans for the project.

It was discussed what needs to happen and why a land development plan is important for both the Township and the developer/property owner. There needs to be a plan that shows what the intention of the property is along with agreements for stormwater, easements, set-backs and lot coverage. Although there is a need for truck parking, it needs to be done the right way.

Scott Anderson and Sam Kemmerer both commented on the paving aspect of the property as the millings that were dumped there are just going to wash away and won't work. If it will be used for truck parking, the area should be paved as per the Township Ordinance.

APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the January 5, 2026 Reorganizational Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

A motion was made by Sam Kemmerer to approve the minutes from the January 12, 2026 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

NEW BUSINESS

Code Enforcement Report for January, 2026 and related Correspondence- Kraft

Jeff Fiant reviewed the report with the Board.

7 Permits were issued, with a total construction value of \$99,886.94

187 Maiden creek Road- There was a fire at the property about a year ago and the property was and still is in very bad condition. Jeff received an email from a relative of the property owner asking if he could put a placard on the property, listing it as uninhabitable. The property currently has no heat and he believes the water is dirty.

Attorney Hartman discussed that it can't be done just because of a request, but if there are code violations that are found, then yes it can be done. Jeff will reach out to the relative and see if he can get access to the property to do an evaluation.

SEO Report- LTL Consultants Ltd.

The Board reviewed the report, Brian had questioned 74 Hartz Road being on the report and asked Jen to look into it.

Police Report- Fleetwood Police.

Chief Ulshafer reviewed the report with the Board. They are in the process of hiring a PT officer and are still waiting on the background checks to be completed on the potential new FT officers.

Virginville Fire Company Report.

There was no report received as they are getting used to the new reporting system.

Walnuttown Fire Company Report.

There was no report received as they are getting used to the new reporting system.

Life Lion and Topton Ambulance Reports.

The Board reviewed the report and had no questions.

Berks County Bridge Replacement

A request was made by Glenn Barwicki Jr. to appear at the March 9th Board of Supervisors meeting to discuss the bridge replacement, located on Eagle Road over Moselem Creek. The Board review the request and welcomed the invitation.

OLD BUSINESS

Discuss safety issues at the intersection of Schuler & Scheiry

It was discussed that the white line was to be painted on the road way, unfortunately we have not had a chance to yet but will do that as soon as the weather is warmer. They may also consider a blinking light on the stop sign as well.

ENGINEER'S REPORT- Scott Anderson

Solar Farm

No update until the weather breaks

Willow Crest- update

Grande still needs to do work on the Open Space, but nothing can happen until the ground thaws.

Discuss Data Centers.

Scott Andeson had provided the Board with a “sample” ordinance that was provided PSATS. There are a lot of items to consider for these including noise, water, electric, set-backs and building height. The Board discussed that the only district that it would fit in is the “Industrial” district, but they would also like to voice on the matter as well.

After a brief discussion, Scott will get with Jeff Fiant and draft an Ordinance up, including the items that were talked about, limiting the space to Industrial zoning, with a special exemption that would need to go through the Zoning Hearing Board.

2026 Roadwork Project.

Scott had provided Robby Rarick with a cost sheet for the Roadwork, that will need to be reviewed at our next meeting.

SOLICITORS REPORT

Delinquent Sewer Report

Attorney Hartman recommended that all the accounts that are over \$1,000.00 have a letter sent out reminding them about the delinquency and the imposition of a lien if the amount is not paid. If no response is made, liens will be filed against the properties.

458 Main St- Property previously had a payment agreement, which was paid off but now is back over \$1,000.00 Jen will send a letter out to them again.

Public hearing and approval of Ordinance 2026-01- Comcast Agreement

Attorney Hartman discussed that the franchise agreement is similar to the Service Electric agreement with a few exceptions that he reviewed with the Board.

Public Hearing: The discussion was turned to the residents present at the meeting to offer any comments on the Comcast Agreement. No comments were made.

Brian Wanner closed the hearing and made a motion to approve the agreement, Sam Kemmerer seconded the motion. Motion carried unanimously.

Discuss Shared Use Path Agreement- PennDOT

PennDOT provided an agreement with a sketch of the RT 222 area, for the proposed bicycle crossing, which would be used for pedestrians, bicycles and horse and buggy. The sketch does not show the dimension of the path, but should be 10 feet wide.

Sam Kemmerer discussed that once the new highway is completed, there is no crossing anywhere in between, Crystal Cave to RT 662, which is going to make it difficult for the Mennonite Community in the area. The path would be intended for them to use and the Township to be able to maintain the path. Sam and Robby had met with a PennDOT representative a few months back to see what options were available.

Chris mentioned that the agreement mentions the Township would be responsible for the construction and maintenance of the path and liability insurance, which was never discussed at the meeting. After a brief discussion, Chris will prepare a letter to send to the State Representative and State Senator for some assistance.

STECKBECK ENGINEERING- Scott Rights, P.E.

An email was sent to the Board regarding the Chapter 94 Report. The Board had no questions.

Miscellaneous Business

None

ROADMASTER'S REPORT

Review monthly road work report

The Board reviewed the report.

The roadcrew had been busy with snow removal, salting and hauling snow out of the Willow Crest development.

Robby discussed that he would like to put a soffit in the salt shed to try and control the moisture in there to protect the product as well as a tarp for the entrance.

SECRETARY- TREASURER'S REPORT

Payment of the bills

General Fund

A motion was made by Sam Kemmerer to pay Check #12260 to Check #12296 including the EFTs in the amount of \$197,315.26 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

No checks

Light Fund

No checks

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #3382 to Check #3389 including EFTs in the amount of \$39,617.78 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2201 in the amount of \$1,005.50 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2206 & #2207 in the amount of \$21,983.87 Scott Brinker seconded the motion. Motion carried unanimously.

Motion to approve Resolution 2026-11 Disposition and Destruction of Records.

A motion was made by Brian Wanner to approve the Resolution 2026-11, Sam Kemmerer seconded the motion. Motion carried unanimously.

Discuss property reassessments and refunds.

Jen discussed that there were a few properties that had a reduction in property value that had already paid taxes on and were entitled to a refund. Some of the refunds were less than the price of a postage stamp and it was questioned if they needed to be done. After a brief discussion, all refunds no matter how little need to be sent out.

Motion to approve Audit Engagement Letter- Cherry Bekaert

Jen mentioned that the audit will be happening the beginning of March. A motion was made by Brian Wanner to approve the letter, Sam Kemmerer seconded the motion. Motion carried unanimously.

CHAIRMAN'S REPORT

An Executive Session will be held after the meeting to discuss on-going litigation

PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

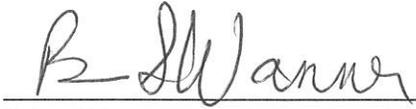
None

ADJOURNMENT

There being no further business, a motion was made by Brian Wanner to adjourn the meeting at 7:20 P.M. The motion was seconded by Sam Kemmerer. Motion carried unanimously.



Jennifer Galomb
Secretary-Treasurer, Richmond Township



Brian Wanner
Chairman, Richmond Township