

Richmond Township Board of Supervisors
Monthly Meeting
Monday, August 10, 2026
6:00 P.M. prevailing time

Chairman Brian Wanner called the Richmond Township Board of Supervisors' monthly meeting to order at 6:06 P.M. in the Richmond Township Municipal Building. The pledge of allegiance followed.

ROLL CALL

In attendance at this meeting were Supervisors Brian Wanner, Sam Kemmerer and Scott Brinker; Jennifer Galomb, Township Secretary-Treasurer; Chris Hartman, Esq., Solicitor and Scott Anderson, Township Engineer

PUBLIC PARTICIPATION- AGENDA COMMENTS SESSION

None

APPROVAL OF MINUTES

A motion was made by Sam Kemmerer to approve the minutes from the July 13, 2026 Monthly Meeting, Scott Brinker seconded the motion. Motion carried unanimously.

NEW BUSINESS

Police Report- Fleetwood Police.

Chief Ulshafer reviewed the report.

Sam Kemmerer questioned the procedures on e-bikes and non-licensed motorcycles. It was discussed that there are several different classifications, in reference to e-bikes, scooters, etc. There have been issues, the majority of the e-bikes have an age requirement of 16, which most of the people riding were not. The Borough of Fleetwood has posted signs up in the park, since there have been issues there with people not be considerate of others.

Code Enforcement Report for June, 2026 and related Correspondence- Kraft

Jeff Fiant reviewed the report with the Board.

14 Chapel – high grass and weeds

11 Farmers Drive- high grass and weeds.

188 Forgehill Road- fines have been issued and Jeff will be working with homeowner.

20 Heffner- Conservation District has been out to evaluate the concerns on the property and they have no issues with it. The homeowner is looking to have a lawn mower repair business there, which is not a permitted use, so he will need to apply for a special exemption from the ZHB.

14457 Kutztown Road- NOV- High grass and weeds.

444 Main St.- the property is cleaned-up, but the grass and weeds still need to be dealt with. The property owner is working on the matter.

SEO Report- LTL Consultants Ltd.

The Board reviewed the report and had no questions.

Virginville Fire Company Report.

The Board reviewed the report that was submitted.

Mark Richards discussed that drive cameras have been installed in the trucks to enhance safety, help with maintenance, monitor driver behavior and help with scene investigation.

With regards to the continuation of the fire study, Mark believes that with the information that they have already, they can start the process of working together as a good team, without Scott Little's advice and save some money. Brian appreciated all the efforts from the fire companies involved, but he believes that a non-biased opinion and to move forward with the suggestions.

The fire company will be having a car show, coming up next month as well as a 5K walk/run on September 12 & 13th.

Walnuttown Fire Company Report.

The Board reviewed the report that was submitted.

Brittany discussed that the floors in the engine house are being redone, so the trucks will be staged outside. They will be having a car show on October 17th. They are also working on a scholarship memorial 5K, in honor of Jeff and Rob. They are looking to have it around the beginning of April, when the accident happened, they are still working on the details.

Life Lion and Tipton Ambulance Reports.

The Board reviewed the report and had no comments.

OLD BUSINESS

None

ENGINEER'S REPORT

Crystal Cave Road- Subdivision- Final Plan Approval

Rob Hain reviewed the plan with the Board. The Stutzman's have a farm on Crystal Cave Road and they are looking to separate 50 acres from the property, breaking it in half, 52.8 on one side and 55.8 with residue, on the other. This will allow his son to have a farm and keep everything in the ag preservation. House will be built on the south side of Crystal Cave Road

FEMA has excluded the area from the floodplain as it is higher than what the flood elevation should be. Greenwich Township has waived their right to review as the house will be built in Richmond Township. They will use the existing stone lane as the driveway and just extend up to the house.

The waivers being requested:

Lot line perpendicular to the street, as they are following the municipal boundary

The lot depth to width ratio, as it is not a regular shaped lot.

Stormwater exemption: ordinance requires for 36 inches from separation between the limiting zone and the bottom of the infiltration facility, which the limitation is shale soil that drains rather quickly.

The Board was surprised that FEMA approved the floodplain, which Rob discussed that the area is technically zoned in A floodplain, which means they don't have a detailed study on it. In working with FEMA, we were able to estimate what the flood elevation would be and they did approve with that.

The planning commission approved the plan to go from sketch to final and recommended the approval of the final with the waivers

After a brief discussion, a motion was made by Sam Kemmerer to approve the waivers, Scott Brinker seconded the motion. Motion carried unanimously.

A motion was made by Brian Wanner for final plan approval, Sam Kemmerer seconded the motion. Motion carried unanimously.

2026 Roadwork Project.

Roadwork should begin the beginning to middle of September. If there is any school bus traffic on those roads, the road will not be closed, it will be passable.

Solar Farm-

Scott will reach out to Heelstone and see if the weir plate has been installed.

Discussion on Crisscross Road Bridge Postings

McCormick Taylor conducted an inspection on the Crisscross Road bridge and found reflective cracking along the deck wearing surface, indicative of failed shear keys. There are no weight limit postings on the bridge, however, McCormick Taylor is advising the Township to put signs up to reflect the 15-ton limit due to the cracking.

Scott is going to reach back out to McCormick Taylor and see who exactly is responsible for the maintenance of the bridge and report back. The fire companies are going to send the

specifications on their trucks to Jen to find out if they are able to safely cross the bridge until repairs are done.

Court Hearing on 70 Gift Road

Kraft was subpoenaed to attend a court hearing on 70 Gift Road, regarding the drainage of the property and the roadway. Gift Road is on the list for roadwork this year and they wanted to be sure it was not going to affect this in any way.

Comcast is in the process of submitting right-of-way, road occupancy permits to start the cable connection process.

SOLICITORS REPORT

Delinquent Sewer Report

Acct#1101- 1015 Pleasant Hill Road- Recommend filing a DJ complaint. A motion was made by Brian Wanner to approve, Sam Kemmerer seconded the motion. Motion carried unanimously.

Motion to approve the Traffic Signal Maintenance Agreement- PennDOT

Sam reached out to both the Schlegel's and Bitler's regarding the signal that they have for the cattle. Neither one has used them in many years, and they do not intend to use them again. They may need to be removed in the future, but that can be discussed at a later time.

After a brief discussion, a motion was made by Brian Wanner to approve the resolution that approves the agreement, Sam Kemmerer seconded the motion. Motion carried unanimously.

A motion was made by Brian Wanner to amend the agenda to add the agreement for the fire study, Sam Kemmerer seconded the motion, Motion carried unanimously.

Motion to approve agreement to continue the fire study with Scott Little.

A motion was made by Brian Wanner to approve the agreement, Sam Kemmerer seconded the motion. Motion carried unanimously.

STECKBECK ENGINEERING- Scott Rights, P.E.

Ken Fulford reached out to Brian today asking for permission to replace the refrigeration compressor at the Virginville sewer plant as it had failed. He authorized the \$2900 repair.

A motion was made by Brian Wanner to approve the repair, Sam Kemmerer seconded the motion. Motion carried unanimously.

Miscellaneous Business

None

ROADMASTER'S REPORT

Review monthly road work report

The Board reviewed the report.

SECRETARY- TREASURER'S REPORT

Payment of the bills

General Fund

A motion was made by Sam Kemmerer to pay Check #12467 to Check #12514 including the EFTs in the amount of \$129,316.44 Scott Brinker seconded the motion. Motion carried unanimously.

State Fund

No Checks

Light Fund

A motion was made by Sam Kemmerer to approve the EFT for \$866.08 Scott Brinker seconded the motion. Motion carried unanimously.

Richmond Township Sewer Fund

A motion was made by Sam Kemmerer to pay Check #3421 to Check #3427 including EFTs in the amount of \$38,294.19 Scott Brinker seconded the motion. Motion carried unanimously.

Walnuttown Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2209 in the amount of \$1,200.00 Scott Brinker seconded the motion. Motion carried unanimously.

Virginville Fire Escrow

A motion was made by Sam Kemmerer to pay Check #2214 & #2215 in the amount of \$22,178.37 Scott Brinker seconded the motion. Motion carried unanimously.

Motion to approve Minimum Municipal Funding Obligation (MMO) for 2027

A motion was made by Sam Kemmerer to approve; Scott Brinker seconded the motion. Motion carried unanimously.

Tax Collector Sitting Dates

Tax Collector will be at the Township Office on the following dates:

Wednesday, August 19 th 6:00- 7:00PM	Thursday, August 20 th 6:00-7:00PM
Monday, August 24 th 6:00- 7:00PM	Wednesday, August 26 th 6:00-7:00PM
Thursday, August 27 th 6:00- 7:00PM	Monday, August 31 st 5:00-6:00PM

CHAIRMAN'S REPORT

Nothing to report

PUBLIC PARTICIPATION - BUSINESS FROM THE FLOOR

None

ADJOURNMENT

There being no further business, a motion was made by Brian Wanner to adjourn the meeting at 7:15 P.M. The motion was seconded by Sam Kemmerer. Motion carried unanimously.


Jennifer Galomb

Secretary-Treasurer, Richmond Township


~~Brian Wanner~~ Sam Kemmerer
Vice-Chairman, Richmond Township